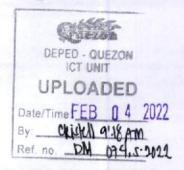


Republic of the Philippines

Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



02 February 2022

DIVISION MEMORANDUM DM No. 174, s. 2022

SUBMISSION OF NOTICE OF SALARY ADJUSTMENT

To: OIC-Assistant Schools Division Superintendents
Public Schools District Supervisors
Elementary and Secondary School Heads
Administrative Officers II in the Sub-Office (In-Charge of Personnel)
All Others Concerned

- Pursuant to National Budget Circular No. 588 dated January 3, 2022 re: Implementation of the Third
 Tranche of the Modified Salary Schedule for Civilian Personnel in the National Government as
 provided in Republic Act (RA) No. 11466, please be informed that the Submission of Notice of
 Salary Adjustment (NOSA) in the Sub-Office is on or before February 15, 2022.
- Checking of said documents will be done in the Sub-Office by the Administrative Officer II in charge of Personnel.
- 3. Furthermore, the submission of the checked, validated and signed NOSA will be in the Division Office, Pagbilao, Quezon until February 21, 2022.
- 4. Likewise, for 2nd Congressional District and nearby municipalities, said documents shall be submitted to the Division Office on or before February 21, 2022 (Please be advised to coordinate with the Personnel Section for checking and validation.)
- 5. For immediate and widest dissemination.

ELIAS A. ALICAYA JR., Ed.D

Assistant Schools Division Superintendent

Officer - in - Charge

Office of the Schools Division Superintendent

permtm02/02/2022

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