



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

DEPED - QUEZON
ICT UNIT
UPLOADED
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By: CHICKEN 9:18 AM
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02 February 2022

DIVISION MEMORANDUM
DM No. 074, s. 2022

SUBMISSION OF NOTICE OF SALARY ADJUSTMENT

To: OIC-Assistant Schools Division Superintendents
Public Schools District Supervisors
Elementary and Secondary School Heads
Administrative Officers II in the Sub-Office (In-Charge of Personnel)
All Others Concerned

1. Pursuant to National Budget Circular No. 588 dated January 3, 2022 re: Implementation of the Third Tranche of the Modified Salary Schedule for Civilian Personnel in the National Government as provided in Republic Act (RA) No. 11466, please be informed that the **Submission of Notice of Salary Adjustment (NOSA) in the Sub-Office is on or before February 15, 2022.**
2. Checking of said documents will be done in the Sub-Office by the Administrative Officer II in charge of Personnel.
3. Furthermore, the submission of the checked, validated and signed NOSA will be in the Division Office, Pagbilao, Quezon until **February 21, 2022.**
4. Likewise, for 2nd Congressional District and nearby municipalities, said documents shall be submitted to the Division Office on or before **February 21, 2022 (Please be advised to coordinate with the Personnel Section for checking and validation.)**
5. For immediate and widest dissemination.

ELIAS A. ALICAYA JR., Ed.D.
Assistant Schools Division Superintendent
Officer – in – Charge
Office of the Schools Division Superintendent

permtm02/02/2022

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